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S E C R E T

~~SECRET~~  
RED  
Div/STAFF.

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*Pls see comments throughout - This is not one of our better efforts - inputs are weak.*

22 June 1988

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MEMORANDUM FOR: Acting Deputy Director for Administration

FROM: John M. Ray  
Director of Logistics

SUBJECT: Report of Significant Logistics Activities for  
the Period Ending 21 June 1988

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1. Events of Major Interest That Have Occurred During the Preceding Week:

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d. [OL reports that] On 15 June, paving of the perimeter of the South Parking Lot and the road between the New Headquarters Building and the South Lot was completed. The Facilities Management Division, OL, will make arrangements to stripe the newly paved area, and permits for this area will be issued as an extension of the existing lane markers (e.g. additional general, reserved, official, and carpool spaces for appropriate expanded lanes).

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\* f. As part of OL's efforts to better meet transportation needs of handicapped employees, the Motor Pool Branch has made arrangements to lease, on an ad hoc basis, a specially equipped minibus. Components having a requirement for this bus should contact the Motor Pool [redacted]

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ED:  
Should the DCI  
call this  
attention?

i. On behalf of the Office of Information Technology, OL recently issued a modification to a contract with Eaton Corporation which provides continued support services for the Agency's Delta Data workstations. This modification is through 30 September 1988 and costs \$3,139,035. [redacted]

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2. Significant Events Anticipated During the Coming Week:

During the period 23 through 26 June, [OL reports that] contractor personnel will be performing an annual safety inspection on elevators in the Original Headquarters Building, the New Headquarters Building, and the Printing and Photography Building. This work will require each elevator to be out of service for approximately 30 minutes. Only one elevator in a bank will be affected at a time. The DCI elevator will be inspected on 25 June between 0900 and 0930 hours. This work has been coordinated with DCI Security. [redacted]

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*J* John M. Ray